

WILDLIFE BIOLOGIST ASSISTANT

Terms of reference

POSITION

The Wildlife Biologist Assistant (WBA) reports to the Wildlife Biologist and superiors, and will cooperate with all personnel working on this project, both of FCC and of project partners.

PRIMARY ROLE:

- Assists in the supervision of the species reintroduction programmes;
- Assists in the coordination of all wildlife related activities;
- Helps in organising the conflict prevention and resolution programme;
- Organises information flow between the various wildlife components (conflict resolution and anti-poaching control, reintroduction programmes, monitoring);
- Assists in writing reports;
- Assists in media visits;

SPECIFIC FOCUSES:

- Writes and assists in reporting documents for the project;
- Prepares documents for obtaining various permits;
- Administrates data base of field data;
- Keeps record of all equipment (camera traps, chargers, sample tubes, batteries), assures of their functionality and inform WB of any changes;
- Organises documents and keeps an archive;
- Any other wildlife related duties assigned by the Wildlife Biologist supervisors;

QUALIFICATION AND SKILLS:

- University degree in Biological Sciences;
- Passion for wildlife conservation;
- A minimum of two years of relevant working experience in the field of wildlife conservation and management;
- Good communication and documentation skills;
- Research aptitude;
- Physical and mental fitness;
- Willingness to work, travel and stay in remote locations;
- Proficiency in Microsoft Office and at least basic knowledge in GIS software;
- Fluency (written and spoken) in both, English and Romanian, language;
- Driver's license;